

SAS-II(LAD)

Books allowed to be brought by candidates

Paper-II Act of Legislature & Statutory Rules- Practical time: 2 ½ Hours

1. Booklet

- a) The Haryana Municipal Business Byelaws, 1981
- b) The Haryana Municipalities Management of Municipal Properties and State Properties Rules, 1976.
- c) The Haryana Municipal (Delegation of powers for execution of contracts) Rules, 1981.
- d) The Punjab Town Improvement Trust Betterment Contribution Rules, 1954
- e) The Punjab Town Improvement Act, 1922
- f) The Punjab Town Improvement Trust Rules, 1939
- g) The Haryana Municipal Works Rules, 1976

2. The Punjab Agricultural Produce Markets Act, 1961 and rules made there under :-
3. The Income Tax Act, 1961 & rules made there under
4. Prevention of Civil Rights
5. Indian Contract Act & rules made there under
6. Payment of Gratuity Act, 1971 & rules made there under
7. Minimum wages Act, 1948 & rules made there under
8. Industrial Dispute Act, 1947
9. Payment of Bonus Act, 1965 & rules made there under
10. The Cattle Trespass Act, 1871 & rules made there under
11. The Maharshi Dayanand University Rohtak Act, 1976
12. The Kurukshetra University Kurukshetra Act, 1956
13. The Haryana Board of School Education Act, 1969.
14. The Haryana Municipal Corporation Act 1994 & rules made there under
15. Haryana Municipal Act, 1973
16. Haryana Panchayati Raj Act & rules, 1995
17. The Municipal Accounts Code, 1930
18. Haryana Panchayati Raj Finance budget, Accounts, Audit, Taxation & Works Rules, 1996
19. The Faridabad Complex Administration Work Rules 1977
20. The Faridabad Administration business Bye-Laws, 1975
21. The Haryana Municipal Common Lands (Regulations) rules, 1976
22. The Local Authorities, loans rules for the Punjab, 1922
23. The Haryana State Agriculture Marketing Board (Engineering Wing) Execution of work rules, 1985
24. Haryana Rural Development Fund Rules, 1987
25. The Chaudhry Charan Singh Haryana Agriculture University Hisar Act, 1970
26. The Guru Jambheshwar University Hisar Act, 1995
27. The Guardian & Minor Act, 1990 & rules made there under

Paper – IV Rules and Regulations- Practical time: 1½ Hours

1. Booklet:
 - a) Haryana Municipal Safai Mazdoor Service Rules, 1976
 - b) Haryana Municipal Services (Integration, Recruitment & Conditions of Service Rules, 1982)
 - c) Haryana Municipal Employees Pension & General Provident Fund Rules, 1993.
 - d) The Punjab Town Improvement Trust Leave Rules, 1944
 - e) The Punjab Town Improvement Trust Provident Fund Rules, 1945
2. The Haryana Education Code, 1974 & rules made there under
3. Haryana State Agricultural Marketing Board Service Rules, 2008
4. Office Manual Local Audit Department
5. Compilation of Audit Rulings relating to the accounts audited by the Local Audit Department
6. The Haryana Matching Grants for Development Work Rules, 1979
7. Guardian & Wards Rules
8. Consolidated Circular No 28 relating to the staying in Bungalow & Rest Houses
9. Medical Manual (Chapters II, III, IV, X, XI)
10. Veterinary Circular Number File
11. Service Rules of various Local Funds
12. The Faridabad Complex Administration (Integration of Employees) rules, 1972
13. The Faridabad Complex Employees Pension & Provident Fund Rules, 1993
14. The Haryana Agricultural Marketing Board & Market Committees Employees Pension, Provident Fund & Gratuity Rules, 1989